

**GOSFORD PUBLIC SCHOOL - RELOCATION
PROJECT CONTROL GROUP – PCG MEETING #5 MINUTES
24 March 2011 @ DET CENTRAL COAST OFFICE**

1.0 Present

David Cullen	School Education Director	DC
Alan Wort	Principal GPS	AW
Jan Gillespie	A/Principal HKHS	JG
Brad Gemmell	Regional Asset Planner AMD	BG
Sue Llewellyn	Asset Planner AMD	SL
Garry Wilson	Team Leader AMU Hunter Central Coast	GW
Terry Brooke	Senior Project Director IPO	TB
Lindsay Turner	Project Manager NSW Public Works	LT
Rod Hale	Project Architect GAO	RH

1.1 Apologies

David Whiting	DET Senior Project Director	DW
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2.0 Agenda

Action

2.1 Previous Minutes

- Agreed to issue minutes PCG meeting 4. Note

2.2 Henry Kendall High School – masterplan being developed for 44 teaching spaces

- Concept presented by Rod Hale;
 - 2 options for the relocation of the SPED unit – block F or blocks J and G.
 - School preference is for Option 2: block j ground floor and part block G
- The latest version of the Draft HKHS masterplan provided to school for display.
- Science lab upgrade agreed to be included in scope of works(Block A Ground Floor)
- New games courts east end of playing field – retain as many trees as possible along fence line. NSW Public works Landscape group has assessed that the location of the games courts will not affect any significant trees and three of the trees that will need to be removed are diseased and require removal anyway.
- Second visual arts workshop to be converted to two General Learning Spaces. Sinks to be added to existing GLS with vinyl floor to provide additional art spaces if required.
- Performance unit in two storey Block F: two Performance Learning Spaces, store and practice room.
- Masterplan currently has 46 teaching spaces but this will change back to 44 as other needs for the spaces emerge.

2.3 Gosford Public School - masterplan

Note

- Revised plans to show 21 core hall and stores, and two additional special programs room – one to be used for school use and for OOSH use by agreement with Principal and the other for school use and as Chapman room. Space provided is equivalent to that currently in existing GPS for OOSH and Chapman Room.
- The latest version of the Draft HKHS masterplan provided to school for display.
- AW presented the response to P&C - SL has responded to the detailed questions on the scope of work.

2.4 Other issues

- Program to be revised to show each stage:
 - Stage 1 : BER work to first floor block A and new substation
 - Stage 2 : Relocate SPED unit
 - Stage 3 : Major contract – demolish timbers, new public school and high school refurbishments.
- Site purchase – AMD in discussion with Energy Australia to purchase triangle of land to be used for GPS staff carpark
- Electrical supply
 - Energy Aust advised that new substation required for public school. To be part of BER work.
 - EMF report – no issue as readings are very low. Copies of Report to be given to each school principal.
- Traffic
 - Update – Dept of Health traffic survey underway for new cancer centre.
- Demountable movements
 - Required for BER upgrade
 - Siting to be finalised to allow BER work to commence.

2.5 New business

- NSW Teachers Federation requested membership of the PCG. This was considered as not appropriate due to the role of the PCG – SL to respond. Fed reps are included on the school subcommittees and have opportunity of contributing as all other Stakeholders as per the advised process. Other meetings will be held with the Teachers Federation for consultation and information as PCG or Teachers Federation require.
- Briefing of the draft masterplan was given to the HKHS P&C President to explain the project and answer questions.
- HKHS – a consultative committee, including the Fed rep has been set up. Robert Cox to chair.
- Briefings to be held with both staff groups explaining the latest version of the draft masterplan.
- Cancel next two PCG meetings – one to allow briefings to occur and one due to school holidays.
- BER scope of work and program

- New HKHS games courts not included in BER scope
- Relocate Connected classroom to current careers room
- Relocate print room to vacant DP room
- NBJP taskforce to approve
- Demountable installation for HS - wireless requested
- Relocate two IWB for high school
- Early relocations in July holidays and LOA issued in term 3.

3.0 Distribution

All present and apologies

4.0 Next Meeting

- **Tuesday 3 may – 11 am to 12pm**
- Tuesday 17 May 2011
- Tuesday 31 May 2011
- Tuesday 14 June 2011
- Tuesday 28 June 2011