

**GOSFORD PUBLIC SCHOOL - RELOCATION
PROJECT CONTROL GROUP – PCG MEETING #2 MINUTES
1 February 2011 @ DET CENTRAL COAST OFFICE**

1.0 Present

David Cullen	School Education Director
Elizabeth Trefry	HKHS Principal
Alan Wort	GPS Principal
Tony Rodwell	A/AMU Manager
Garry Wilson	Team Leader AMU Hunter/Central Coast
Brad Gemmell	Asset Planner AMU Hunter/Central Coast
Sue Llewellyn	Asset Planner, Planning, AMD
David Whiting	Senior Project Director, Major Capital Works, AMD
Terry Brooke	Senior Project Director, IPO
Lindsay Turner	Project Manager NSW Public Works
Rod Hale	Project Architect GAO

1.1 Apologies

Maree Roberts	Deputy Regional Director, Hunter Central Coast
Terry Whyte	Project Director IPO

2.0 Agenda

Action

2.2 Project Brief

- Status of the project
 - Treasury Gateway Review – review starts 18 February
 - BER – revise brief and issue to Canberra for approval.
 - Major Capital Works – requires approval in State Budget in June 2011.
- Scope – for both school
 - Gosford Public School – As per Minister’s advice and understanding – relocate GPS to HKHS main site with 22 homebases provided.
 - BER scope to be finalised – suggested to refurbish top floor block A for 9 homebases and special programs room, and associated works. PCG has agreed to proceed with the BER project to upgrade the first floor of Block A, roof replacement and external works. SL to advise BER that they can proceed.
 - Henry Kendall HS - masterplan to provide appropriate number of teaching spaces for long term student numbers and relocation of Special Education.

- Masterplan Update – Gosford Public School
 - Option 1 – a new two - four storey building running north-south along the site. This uses the 10m fall across the site. Link to first floor refurbished homebases in Block A.
 - Option 2 – revised max 3 storey scheme with part of new building running parallel to block A. Link to first floor refurbished homebases in block A.
 - Comments – PCG very positive about option 2 and agree to direct architect to further develop option 2 (up to three storey option)
 - Investigate options for possible provision of OOSH and Chapman room
 - Add external stair for public school access to first floor of block A.
 - A/C for classrooms to be discussed as issues separately for BER and MCW
- Masterplan Update – Henry Kendall HS
 - 3 options for relocation of SPED unit – Block G and part block A, Block J and part Block G, and Block F
 - School prefers block F option at this stage
 - Agree to continue with development of options after advice from Principal at PCG2 meeting.
 - Priority of PCG is to provide suitable number of spaces to support future requirements.
 - Upgrade of science labs a priority for the school.
- Program –draft program issued
 - Gateway Review – finalised by March 2011
 - Stage 1 - BER work to commence on site august 2011 and handover May 2012
 - PCG has agreed that the BER project is to refurbish all of first floor block A and replace roof in one stage. This will require demountables to be installed. Agree to site where previous demountables have been to access services.
 - Stage 2 - SPED relocation – to follow BER and be completed before new school building work commences to allow timbers to be demolished.
 - Stage 3 - New school Major capital Works – commence on site august 2012 for handover end 2013 for school to move for term 1, 2014.
 - HS teaching space demand to be programmed between now and end of 2013 to ensure suitable number of classrooms.

2.3 Site issues

- Site purchase – AMD to approach Energy Australia to purchase triangle of land to be used for staff carpark
- Electrical supply
 - Energy Aust advised that new substation required for public school.
 - Radiation report – no issue as readings are very low.
- Traffic

- Gosford Council is conducting a traffic survey
- Demountable movements
 - Required for BER upgrade
- Other programs on high schools site (contractors on site)
 - IT wireless
 - Water tanks
 - Current proposal submitted for Trade Training Centre on Ag plot

2.4 New Matters from PCG 2

- HKHS – school preferred Block F option for the relocated SPED unit.
- GPS – no formal feedback on BER plans. Not enough time since previous meeting to consult.
- Revised BER plan presented – delete withdrawal to HB22. Add store to Special Programs room. Agreed with staff WC/Access WC/cleaners store modifications. Hub for Block A to be in a store. The existing HS hub is to be relocated to the ground floor. Investigate external stair for PS to playing field.
- BER – Terry Brooke will be Project Director for planning and construction stages. Must be completed by June 2012 at the latest. The brief is to the \$3m maximum. Include electrical upgrade, 5KW solar panels on roof, and roof replacement. Terry Brooke to submit the revised brief to Canberra for approval. BER to fund demountables. AMU to locate and advise costs. BER assess if A/C can be an integrated system and to advise if this is within their scope.
- Meeting notice re next PCG meetings to be sent out by SL.

3.0 Distribution

All present and apologies

4.0 Next Meeting

- Friday 25 Feb 2011 – 10am to 12pm
- Tuesday 8 March 2011
- Tuesday 22 March 2011
- Tuesday 5 April 2011
- Tuesday 19 April 2011
- Tuesday 3 May 2011
- Tuesday 17 May 2011
- Tuesday 31 May 2011
- Tuesday 14 June 2011
- Tuesday 28 June 2011